

Chukwuemeka Odumegwu Ojukwu University (COOU)
(Formerly Anambra State University)
Office of the Registrar

Ag. Registrar

O.R.A. Okechukwu

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Official e-mail: Registrar@ansu.edu.ng or registrar@coou.edu.ng

Postal Address:

Private Mail Bag 6059, Igbariam Campus

Anambra State, Nigeria

Invitation for Prequalification

Chukwuemeka Odumegwu Ojukwu University invites interested and reputable Companies / Firms to the Pre-qualification and consideration of tender for the execution of the following projects in the University.

Section A: Normal intervention

Lots	Description and Scope of work	Code
01	Procurement of 600 Nos of Computer Desktop each	TETF/UNI/ULI/LIB 11-14/01
02	Procurement of 600 Nos Computer Corporate Table with Chair	TETP/UNI/ULI/LIB 11-14/02
03	Procurement of 600 N0s. Blue Gate UPS 050 VA Procurement of 80 Nos. HP Colour LaserJet Printer 2025 Printers	TETF/UNI/ULI/LIB 11-14/03 TETF/UNI/ULI/LIB 11-14/04
04		

	Procurement of 8Nos Software packages/ Applications: Windows 7,10, Peachtree Accounting; Word Perfect and Norton Anti- Virus	TETF/UNI/ULI/LIB 11-14/05
05		
	Procurement of 96 Unit of LG Split Unit Air conditioner System 1.5 HP with low voltage Compressor	TETF/UNI/ULI/LIB 11-14/06
06		
	VSAT Equipment and Networking	TETF/UNI/ULI/LIB 11-14/07
07		
	Internet Subscription (258/512)kbps Dedicated Subscription for one year	TETF/UNI/ULI/LIB 11-14/08
08		
	Procurement of 40 Nos. Office desk and Chair for E- Library	TETP/UNI/ULI/LIB 11-14/09
09		
	Procurement of B41 Nos various Assorted Textbooks for Different Subjects	TETF/UNI/ULI/LIB 11-14/10
10		

Requirements:

Competent and interested contractors and suppliers who have requisite experience, equipment and plants and desire to execute the project(s) are required to submit their firm's profile which must include but not limited to the following documents;

- (i) Evidence of incorporation of the company with Corporate Affairs Commission (CAC).
- (ii) Evidence of compliance certificate with Industrial Training Fund (ITF) Act No 19 of 2011

- (iii) Evidence of current Company tax clearance certificate for the past three years (ie 2012, 2013, 2014)
- (iv) Evidence of VAT certificate and VAT remittances to Federal Inland Revenue Services (FIRS).
- (v) Evidence of Contractor's Registration in the Bureau of Public Procurement's National Data Base of Contractors, Consultants and Service Providers.
- (vi) Evidence of pervious similar projects undertaken in past Five (5) years including verifiable scope of project, site of project, contract sum, evidence of successful completion of such projects in record time (showing interim/ final valuations and payment certificates).
- (vii) Evidence of current audited accounts of firms for the past Three (3) Years (2012, 2013, 2014).
- (viii) Evidence of possession of plants and equipment and a listing of such equipment as possessed/owned or easily accessible by the Firm. State location of plants and equipment for ease of verification.
- (ix) Evidence of Financial capability and banking support (bank references), bank statement of accounts for last three months and letter authorizing the University to verify same from the bank.
- (x) Evidence of Registration with the University as a Contractor showing the category
- (xi) Sworn affidavit that (a) Firm is not bankrupt (b) none of the Directors is an ex-convict or bankrupt.
- (xii) Evidence of current Pension clearance certificate from PENCON
- (xiii) Please state clearly your company's full address, GSM Phone number and email address for easy communication.

Method of Application

All applications should be packaged in the listed order (i-xiii) above.

Eligible Companies/Firms who desire to be pre-qualified for these projects are required to prepare and submit their pre-qualification documents in One(1) hard copy and One (1) soft copy in a sealed envelope clearly indicating on the top the chosen description/scope of work as well as the code of the chosen lot and addressed to:

The Registrar
Chukwuemeka Odumegwu Ojukwu University
Igbariam Campus, Anambra State.

Deadline for Submission

Pre-qualification documents should be registered and thereafter dropped into the Tender Box at the Registrar's Office, Chukwuemeka Odumegwu Ojukwu University, Igbariam Campus **not later than 4pm, Friday, April, 8th 2016**. Prequalification documents shall be opened **on Monday, April, 11th2016 at 11.00 am** in the Council Chamber of the Igbariam Campus of the University. All Contractors/Firms will be notified of the prequalification result in writing. Successful and pre-qualified contractors shall thereafter be invited to collect the tender and bid documents from the Director of Physical Planning, Chukwuemeka Odumegwu Ojukwu University, Igbariam Campus. While returning respective tender documents, the tenderers/bidders shall be required to pay the stipulated Non Refundable tender fee of N100,000.00 (One hundred thousand naira only) in Ecobank, Fidelity Bank or Zenith Bank and obtain certified Bank Teller and convert the Bank Teller into a receipted evidence of payment from the Revenue Unit of the University Bursary. Certified ten copies of the receipts of all payments must be attached.

The completed tender documents should be returned **not later than Thursday, 28th April, 2016 at 4.00pm**. Opening of Tenders shall be held **on Friday, 29th April, 2016 at 11.00am** in the Council Chamber of the University at Igbariam Campus.

Enquires:

All enquires should be directed to

The Registrar,
Chukwuemeka Odumegwu Ojukwu University, Igbariam
Campus
Anambra State.

Please note that response to this invitation shall not oblige the University to consider any responding Firm/Company for prequalification. All costs incurred as a result of response to this invitation and any subsequent requests for information shall be borne by the responding Firm/Company.

O.R.A. Okechukwu, mnim, fcai
Ag. Registrar,

